

CHRIST THE KING MATRIC.HR.SEC.SCHOOL
KARAMADAI,COIMBATORE

MONTHLY REPORT APRIL- 2025

03/04/25 and 16/04/25 ADMISSION COMMITTEE CO-ORDINATORS MEETING:

The Admission Committee Meeting for the academic year 2025-26 was commenced by Rev.Fr.LourduSamy,MMI, Rev.Fr.Lucas,MMI, and the Principal.The meeting focused on discussing effective admission strategies to ensure a smooth and successful enrollment process.

Rev. Fr. LourduSamy,MMI emphasized the importance of early planning, prompt follow-up with inquiries, and maintaining a positive rapport with parents.He stressed the need to highlight the strengths of the school, including academic excellence, co-curricular activities, and infrastructure.Rev. Fr. Lucas insisted on the importance of transparent communication and personalized attention to prospective students and parents.

The Principal discussed the need for systematic record-keeping, timely updates, and coordinated efforts among staff members involved in admissions.The meeting concluded with a call for teamwork, responsibility, and sincerity in handling all admission-related duties. He emphasized the importance of personal follow-ups with prospective parents.Focus was given to promoting the school's strengths such as academics, discipline, and infrastructure.Staff were encouraged to maintain a friendly and welcoming environment during visits.Rev. Fr. Lucas highlighted the role of effective communication and parent satisfaction.The Principal insisted on timely updates and record maintenance.Steps like community engagement and door-to-door campaigns were proposed.The meeting concluded with a collective commitment to enhance the admission process efficiently.



07/04/24 SAFETY DAY:

On 7th October, our Principal conducted a safety check of the school for Safety Day. She inspected all vehicles, fire safety equipment, classrooms, labs, the garden, and restrooms. This was done to ensure a safe and secure environment for everyone in the school.



07/04/25 III TERMINAL EXAMINATION:

The students of Grades 1 to 9 appeared for their annual examinations from 7th April to 17th April 2025. All examinations were conducted smoothly and systematically under the supervision of the respective class and subject teachers. Students attended the exams with sincerity and punctuality, marking the successful completion of their academic year assessments.

CANVASSING:

FOCUSED ADMISSION

Throughout this month, our dedicated teachers are actively engaged in canvassing for admissions, following the directive of our Administrator, Rev. Fr. Lourdusamy. With a strong focus on student enrollment, they are making continuous efforts to reach out to prospective parents and students, ensuring a successful admission drive for the school.



12/04/25 DFT ONLINE MEETING:

The DFT Management organized an online meeting for the Principals, Vice Principals, and Coordinators to discuss the action plan for the upcoming academic year 2025–2026. During the session, the management emphasized the importance of early planning and strategic implementation to enhance academic excellence, admissions, student development, and infrastructure. Schools were instructed to prepare and submit a detailed action plan, ensuring clear goals and initiatives for the new academic year. The meeting concluded with a call for committed efforts and regular follow-up to achieve the institution's objectives.

17/04/25 SUMMER CAMP COORDINATORS MEETING:

A Summer Camp planning meeting was conducted by Fr. Administrator Rev. Fr. Lucas, MMI and the Principal with the school coordinators. The meeting focused on making necessary arrangements and finalizing teacher allotments for various activities including sports, cricket, football, western dance, art and craft, handwriting, chess, and HTML programming. Fr. Lucas emphasized effective coordination, student safety, and creating a productive environment. The Principal instructed the team to ensure punctuality, discipline, and active participation from both teachers and students. The meeting concluded with an action plan to ensure the smooth conduct of the camp.



21/04/25 TO 30/04/25 SUMMER CAMP:

Our school organized a vibrant and engaging Summer Camp for students from 21st April to 30th April 2025. The camp aimed to provide a perfect blend of fun and learning through a variety of enriching activities. Children enthusiastically participated in sessions such as sports training, cricket, football, western dance, art and craft, handwriting improvement, chess, and HTML programming.

Each activity was carefully designed to enhance the students' physical fitness, creativity, cognitive skills, and technical knowledge. Experienced coaches and mentors guided the children in their respective fields, creating a joyful and productive learning environment throughout the camp.



22/04/25 HOMAGE TO POPE FRANCIS:

A solemn homage ceremony for Pope Francis was organized in our school on 22nd April 2025. The program was arranged to offer prayers and respects for the Holy Father, recognizing his spiritual leadership and tireless service to the Catholic Church and humanity. All the teaching Staff gathered in reverence, and special prayer intentions were offered for his health, guidance, and continued blessings. The event included scripture readings, hymns, and reflections on his teachings, compassion, and dedication to peace and justice. The ceremony served as a moment of spiritual unity and reflection for the entire school community.





28/04/25 CO-ORDINATORS' MEETING:

A meeting with the school coordinators was held to discuss the preparations for the academic year 2025-26. The Principal addressed the coordinators and emphasized the importance of being attentive, responsible, and sincere in all academic and administrative tasks. She stressed the need for effective planning, timely execution of duties, and maintaining high standards of discipline and academic excellence. The Principal also encouraged the coordinators to lead by example and support the teaching staff to ensure a smooth and successful academic year ahead.

28/04/25 STAFF MEETING:

PREPARATION FOR ACADEMIC YEAR 2025-26

The Principal commenced a meeting with the teaching staff to discuss the academic year 2025-26. She emphasized the importance of maintaining strict student and teacher discipline. Teachers were urged to follow school rules and regulations diligently. The need for cooperation and teamwork among staff was stressed. Teachers were instructed to prepare a master plan and detailed lesson plans in advance. Support for admission processes and prompt handling of inquiries was highlighted. The Principal insisted on organizing behavioral activities to nurture student development. Staff were reminded to exhibit professional behavior at all times. She strictly warned against gossiping and the formation of groups or cliques. The meeting concluded with a call for sincerity, unity, and dedication in all responsibilities.



SUMMER CAMP ENDING SESSION:

On the final day, a special valedictory program was conducted to celebrate the students' active participation. Children showcased the skills they had learned during the camp through performances and demonstrations. Certificates of participation were distributed to all the campers, encouraging their efforts and boosting their confidence. The Summer Camp 2025 was a great success, leaving the children with lasting memories and valuable skills.





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